

CHIEF EXECUTIVE OFFICER

Position Summary

Reporting to the Board of Directors of Innu Development Limited Partnership (IDLP)'s general partner, IED Enterprises Inc., the Chief Executive Officer of IDLP plans, organizes and directs the activities of IDLP. Fundamentals to the CEO's duties is the management of the operations including and not limited to training, employment and business capacity development for Innu while maintaining profitable and sustainable business.

The CEO develops business strategies, formulates policies, and oversees the management of the established partnerships. They ensure the Board of Directors are effectively informed and consulted, with respect to IDLP Operations on ongoing basis. This is a key responsibility of CEO. This is a full-time position based in Happy Valley- Goose Bay, NL. The candidate cannot have any personal business interests.

Duties and Responsibilities:

- Undertakes strategic planning for IDLP.
- Ensures training and orientation for Board of Directors.
- Ensures Board of Directors are briefed in areas of responsibilities.
- Ensures organization and staff have the knowledge and expertise.
- Builds capacity of IDLP and its partners.
- Develops and maintain a network of business associates, advisors and government officials that can help with the Innu economic development as needed.
- Attends business events such as industry forums, conferences and announcements and wherever possible provide presentation on IDLP and partners' business successes, plans and opportunities.
- Formulates IDLP policies and procedures for Board of Directors approval.
- Ensures that the Board of Directors is informed, consulted and provides appropriate approvals.
- Ensures expenditures are maintained in accordance with approved operating budget.
- Evaluates business issues and options and makes recommendations.
- Helps secure independent advice on key matters.
- Supervises IDLP staff.
- Works with senior staff to secure training for employees.
- Assists staff in preparing for Board of Directors meetings.
- Undertakes performance assessments.
- Represents IDLP and maintains effective relationships with the Chiefs and Councils of the Mushuau Innu First Nation and Sheshatshiu Innu First Nation.

- Manages the relationships with existing partners and wholly owned IDLP businesses to ensure Innu interests are represented in those businesses.
- Together with the Partnership & Business Development Officers work to attract and retain new business opportunities.
- Works effectively and cooperatively with the Innu Business Development Centre.
- Advocates with existing partners for actions that benefit IDLP interests, mandate and plans;
- Ensures all agreements are current, fulfilled and understood.
- Formulates IDLP communication strategy.
- Acts as official spokesperson on media inquiries.

Qualifications and Experience

- Fluency in Innu-Aimun is a definite asset.
- Experience working with First Nations is a definite asset.
- Experience working with Board of Directors.
- Certificate or degree in Commerce, Business Administration, or equivalent.
- Five years' experience in business and financial management.
- Preference is given to members of the Mushuau and Sheshatshiu Innu First Nation.

Salary & Remuneration

Salary will commensurate with education, experience and qualifications.

Application Process:

Interested applicants are invited to submit their resume and two references in confidence to:

Melissa Adams

Email: madams@innudev.com

Application Deadline: November 13th, 2026 at 4:30 P.M. (Atlantic Standard Time)